

## Tuition

- **Infants** (6 weeks to 12 months)  
\$150.00 per week
- **Creeper/Crawlers** (13 to 23 months)  
\$135.00 per week
- **Toddlers** (24 to 35 months)  
\$130.00 per week
- **Preschool** (3 to 5 years)  
\$120.00 per week
- **Before Care Only** (for Weekday Preschool)  
\$15.00 per day (includes breakfast)
- **After Care Only** (for Weekday Preschool)  
\$30.00 per day (includes lunch and afternoon snack)
- **School Breaks** : Fees will be determined by age of child
- **Summer Camp**: Fees will be determined by age of child

A \$50.00 annual registration fee is due upon enrollment and will be assessed every January. This is a family fee.

There is a 10% discount for multiple children (the 10% will be taken off the oldest child's tuition).

Payments are due on the Friday prior to the next week of service. If a payment is not received by the close of business (6:00pm) on Monday of the current week, a \$20.00 late fee will be posted to your account.

Heritage Hills Early Learning Center accepts cash, checks, and money orders as payments for your child's tuition. Two returned checks will result in a CASH ONLY fee payment arrangement. Please make checks payable to Heritage Hills Early Learning Center.

## Mission Statement

*It is the intention of Heritage Hills Early Learning Center to provide the community with a Christian environment that will facilitate quality education for preschool children. The program strives to provide educational experiences which enhance self-esteem and build on children's strengths and self-concepts. These components that are essential to a young child's growth experiences will be the foundation of building understandings, skills, and attitudes that will stay with him/her throughout life. The program addresses the mental, physical, social, emotional, and spiritual development of each child in order to help each child grow and develop to his/her fullest potential. In all our planning and efforts to nurture children, we will reflect our belief that Jesus Christ is the son of the Living God.*

**Heritage Hills Early Learning Center's philosophy ensures that our children are treated equally and with respect. Children in our program will be well fed, clean, and encouraged to excel in all areas. Our goal is to make every day an exciting, spiritual and fun-filled educational experience for each child.**



**2987 HIGHWAY 212, SW  
CONYERS, GA 30094  
770-922-2027  
FAX: 770-922-2503**

LISA DAWKINS, DIRECTOR  
ldawkins@hhbcga.org

JAMIE SALISBURY, ASSISTANT DIRECTOR

## Children's Health

PLEASE DO NOT SEND your child to school with a bad cold, or cough. If your child has had a temperature of 101 degrees or above, has vomited, or has had diarrhea (3 or more loose bowel movements) in the last 24 hours, please keep him/her at home. Sick children can not participate in scheduled programs and need the love and comfort only a parent can provide.

In the event that your child should become sick during the day, our staff will call you and inform you of the situation. If the child has a temperature of 101 degrees or above, you will be asked to pick him/her up. **CHILDREN MAY NOT RETURN TO THE LEARNING CENTER FOR 24 HOURS FOLLOWING PARENT PICK UP**, (i.e. If you pick up at 1:00pm on Wednesday, your child can not return to school before 1:00pm on Thursday).

### **PLEASE LET US KNOW IF...**

. . . your child contracts a communicable disease, (i.e. chickenpox, lice). Notify us as soon as you know what it is. If your child is exposed to a communicable disease while at the Early Learning Center, you will be notified. Children who have a communicable disease will be excluded from the Center. A state Chart of Communicable Diseases will be posted in Early Learning Center office.

**Following a contagious illness, children may return to the Early Learning Center once they have been seen by a physician and/or have been prescribed antibiotics for 24 hours and are symptom-free. (Some communicable diseases require children to be on antibiotics for a longer period of time before being allowed to return to school.)**

## **Quick notes about our facility:**

- We are a Christian-based childcare learning center.
- We will have a very low student-teacher ratio.
- The Early Learning Center will follow the Creative Curriculum which allows children to learn through their choices. Each classroom will be set up with 7 different center areas to allow children to learn at their fullest capacity.
- We are licensed by Bright from the Start, Department of Early Care and Learning. This is the state of Georgia's childcare agency.

## **Holiday Closures & Inclement Weather**

Heritage Hills Early Learning Center will be closed on the following holidays: **New Year's Day, Martin Luther King, Jr. Observation, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the Day after Thanksgiving, Christmas Eve and Christmas Day.**

In the event that the Center is closed for a special day, you will be given two weeks **prior notice.**

In the event of inclement weather (snow, ice, etc.), the Early Learning Center will close if Rockdale County Public Schools close. Please listen to the school closings on WSB TV or WSB radio.

## **Enrolling in the Center**

Listed below are the forms you will need in order to enroll your child in the Early Learning Center:

- **COMPLETED APPLICATION**
- **CERTIFICATE OF IMMUNIZATION**  
The State of Georgia and the Georgia Department of Human Resources require all children attending childcare facilities to be immunized. It is your responsibility to provide and keep a current Certificate of Immunization for your child. Upon enrolling, parents must bring FORM 3231 to the Early Learning Center within the first 30 days. Each time your child is immunized, please bring in a revised copy of the Certificate of Immunization-FORM 3231. If you choose to exempt your child from immunizations for religious reasons, a notarized statement of exemption must be provided in the same 30 day period.
- **CHANGES IN INFORMATION:**  
Upon enrolling at Heritage Hills Early Learning Center, you must furnish us with as much information as possible related to your child. Enrollment forms should be completed IN FULL for each child. During your stay with us, we will need any changes in employment, address or phone information. This is YOUR responsibility and can affect how we are able to reach you in the event of an emergency. When your child will be absent or late coming in, please notify the Early Learning Center Director as soon as possible.